

Mid Devon District Council

Cabinet

Thursday, 23 November 2017 at 2.15 pm
Exe Room, Phoenix House, Tiverton

Next ordinary meeting
Thursday, 4 January 2018 at 2.15 pm

Those attending are advised that this meeting will be recorded

Membership

| | |
|-----------------------|---|
| Cllr C J Eginton | Leader and Environment |
| Cllr R J Chesterton | Deputy Leader and Planning and Economic Regeneration |
| Cllr P H D Hare-Scott | Finance |
| Cllr C R Slade | Community Well Being |
| Cllr Mrs M E Squires | Working Environment and Support Services |
| Cllr R L Stanley | Housing |

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

1. **Apologies**

To receive any apologies for absence.

2. **Public Question Time**

To receive any questions relating to items on the Agenda from members of the public and replies thereto.

3. **Minutes of the Previous Meeting** (*Pages 7 - 12*)

To receive the minutes of the meeting of 26 October 2017.

4. **10 Year Management Plan for Open Spaces** (*Pages 13 - 18*)

Arising from a report of the Director of Operations, the Environment Policy Development Group had recommended that the following be recommended to Council: subject to the changes identified below the Parks and Open Spaces, 10 year Management Plans and Design Principles be approved:

- a) The Council should look to increase the volume of wild flower, natural grassland meadows and slow growing grasses in its open spaces.
- b) Where shrub beds have become overgrown, a new style of specimen planting will be used to replace traditional shrub bed areas.
- c) The management of tree stock will be set in the context of the 10 year management plan for that open space. There should be a presumption on the use of native trees as the prominent choice within any landscape design.
- d) *Subject to the addition of the word 'replace' at 7.2.3:* When considering maintenance of the built environment the Remove – Reduce – Repair approach outlined in paragraphs 7.2.1 to 7.2.4 above should be applied.
- e) Play England – Making Space for Play should be adopted by Mid Devon District Council as its formal reference for best practice in the design and management of play areas.
- f) *Subject to the addition of the wording 'or a suitable barrier provided' after the word 'fence'* Play areas must be fenced where fencing is the most appropriate means to protect the health, safety and wellbeing of children. E.g. to physically separate play areas from roads and/or cycle paths.
- g) When work is undertaken to remove fences or other items, such as benches, the work must be undertaken in a safe manner ensuring no residual hazards.
- h) Headstone runners should be used to define and structure new burial plots.
- i) *Subject to the removal of the sentence: 'Environmental areas should be generated in the old sections of the Council's cemeteries and biodiversity actively promoted in naturalised habitats.'* At all times War Graves shall be tended and maintained with clear access routes made available.

5. **Grounds Maintenance - Grass Cutting** (Pages 19 - 26)

Following consideration of Motion 538 (Cllr Mrs J Roach - 1 June 2017) and a report of the Director of Operations regarding grass cutting issues in Mid Devon, the Environment Policy Development Group had made the following recommendation to the Cabinet: that invoices to Town and Parish Councils regarding grass cutting should confirm the number of cuts undertaken with dates.

6. **Heart of the South West - Joint Committee** (Pages 27 - 54)

To receive a report of the Chief Executive requesting consideration and approval of the establishment of a Joint Committee for the Heart of the South West and the arrangements to support its future working.

7. **Gender Pay Gap** (Pages 55 - 58)

Report of the Group Manager for HR advising the Cabinet (and Council) of the Pay Gap between male and female employees as at 31 March 2017.

8. **Treasury Management Strategy Mid-Year Review Report** (Pages 59 - 66)

To consider a report of the Director of Finance, Assets and Resources informing the Cabinet (and Council) of the treasury performance during the first six months of 2017/18, requesting agreement of the ongoing deposit strategy for the remainder of 2017/18 and a review of compliance with Treasury and Prudential Limits for 2017/18 (Appendix 1).

9. **Financial Monitoring**

To receive a verbal report from the Director of Finance, Assets and Resources presenting a financial update in respect of the income and expenditure so far in the year.

10. **Performance and Risk** (Pages 67 - 100)

To consider a report of the Director of Corporate Affairs and Business Transformation providing Members with an update on the performance against the Corporate Plan and local service targets.

11. **Schedule of Meetings** (Pages 101 - 102)

To consider the Schedule of Meetings for 2018/19

12. **Asbestos Surveying - Licensed and Unlicensed Removal 2017-2021** (Pages 103 - 108)

To consider a report of the Director of Operations advising the Cabinet of the outcome of the recent tender of the Asbestos Surveying and removal of Licensed and Unlicensed asbestos for the period 2018 – 2021. The scope of this work extends to Council Homes and Corporate properties. This contract has two lots; one for Licensed Work (Lot 1) and the other for Unlicensed Work (Lot 2).

13. **Cabinet Member Decision**

The Cabinet Member for Finance has made the following decision:

To give free car parking for three Saturdays in December leading up to Christmas (9th, 16th and 23rd) plus a fourth day coinciding with each town's Christmas light switch-on event (Saturday 25th November for Crediton and Cullompton and Saturday 2nd December for Tiverton) in the long stay car parks of:

Multi-Storey Car Park, Tiverton

Station Road Car Park, Cullompton

St Saviour's Way Car Park, Crediton

Free parking will apply all day; from 00:00 to 23:59 on the dates listed above (subject to car park opening hours).

Reason: To boost footfall and enhance trade in the market towns in the run up to Christmas and support local Christmas programmes.

This decision directly supports the achievement of the Corporate Plan and Economy and improving and regenerating our town centres. Free parking for the Saturdays in the run up to Christmas with the aim of increasing footfall, dwell time and spend in our town centres. This will benefit local traders by supporting businesses in the town centres.

14. **Notification of Key Decisions** (*Pages 109 - 122*)

To note the contents of the Forward Plan.

Stephen Walford

Chief Executive

Wednesday, 15 November 2017

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Sally Gabriel on:

Tel: 01884 234229

E-Mail: sgabriel@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.